



**Department of Dramatics**  
Faculty of Performing Arts  
The Maharaja Sayajirao University of Baroda  
Opp. Sursagar Lake, Vadodara- 390001 (Gujarat) India  
Ph.: (O) (0265) 2410194

DOD //01 /2025

Date: 18/01/2025

**Sub: Quotation Inquiry for Catering Services for International Seminar**

Sealed Competitive Quotations are invited for the catering services for the International Seminar to be held during February 21<sup>st</sup> & 22<sup>nd</sup>, 2025 at our Department.

Sr. No.	Breakfast (Morning)	Lunch	High Tea (Evening)	Approx. Guests
1.	<ul style="list-style-type: none"><li>• Tea-Coffee &amp;</li><li>• Idli-Sambhar/ Menduvada-Sambhar/Upma/ Mix Bhajiya/ Fafda-Jalebi</li></ul>	<ul style="list-style-type: none"><li>• Roti / Puri</li><li>Two Curries (Masala Mug / Ringan Bataka Tuver/Desi Chana masala/Bhindi Masala)</li><li>Dal-rice/ Kadhi Pulao</li><li>Sweet ( Ladu / Gajar no Halvo)</li><li>Papad</li><li>Chhas</li><li>Salad</li><li>Fulwadi/ Khandavi</li></ul>	<ul style="list-style-type: none"><li>• Tea-Coffee-Biscuits &amp; Cookies</li></ul>	Kindly Provide Different Quotations for 150-300 people

The quotation should be sent in a sealed envelope super scribed with the word ‘**QUOTATION**’ by Courier/ Regd. Post addressed to the Head, Department of Dramatics, Faculty of Performing Arts, Opp. Sursagar, Nr. Nyaymandir, Vadodara- 390001; prescribing (The International Seminar to be held during February 21<sup>st</sup> & 22<sup>nd</sup> 2025) and must reach this office within 10 days from the date of publishing the advertisement.

The quotation will be opened on 11<sup>th</sup> day at 03:00 pm, in Dean’s office. The interested party may remain present.

The undersigned reserves the right to accept or reject any quotation without assigning any reasons.

The rates should be inclusive of all services as a standard pack of catering and should be clearly mentioned in the quotation. (i.e. inclusion clause and exclusion clause should be included if required)

The rate should mention with Faras Khana charges for Serving Table, Chairs, Etc.

The rate should be inclusive of all taxes invoice basis.

Payment terms must be clearly mentioned in the quotation otherwise, it will be presumed 3 months credits.

Other Terms & conditions if any must be clearly mentioned in the quotation and in absence of any contrary condition/ clause this inquiry letter will be final.

Rakesh Modi  
Head,